

IHUB ANUBHUTI-IIITD FOUNDATION

Indraprastha Institute of Information Technology Delhi
GB Pant Polytechnic Extension, Okhla Phase III, Delhi –110020

Advertisement inviting applications for the ‘Chief Executive Officer’

IHUB ANUBHUTI-IIITD FOUNDATION, hereafter referred as IHUB, is a Section-8, Not-for-profit Company at Indraprastha Institute of Information Technology Delhi (IIIT-Delhi) under the National Mission on Interdisciplinary Cyber Physical Systems (NM-ICPS) of the Government of India. It is a Technology Innovation Hub supported by Department of Science and Technology (DST), Govt. of India. iHub Anubhuti has been set up to create a collaboration between industries, academic institutions and government agencies to innovate and develop data-driven cognitive computing solutions.

The objective is to establish itself as a Hub of Research, Entrepreneurship, and Innovation in the area of Cognitive Computing & Social Sensing.

The Foundation is looking to hire an individual for the **Chief Executive Officer (CEO)** position and invites applications for the same.

Job Title: Chief Executive Officer (CEO)

No. of post: One

Job Profile:

The CEO would manage / coordinate/ lead multifarious operational roles like-project management, fund raising strategies, finance, and administration. The job description is not exhaustive, and the CEO may, from time to time, be required to undertake other related duties for the TiH. The CEO must ensure timely deliverables as per the project plans. The CEO will be responsible to create and lead a team of professionals to achieve the end objectives of the foundation. Enhance visibility of the IHUB and look for possible collaborations, start-ups, companies for the transfer of technologies developed at the Hub at IIIT-Delhi. Explore avenues to generate funds in terms of projects, technology transfer, etc. in India and abroad. The company will have an office within IIIT Delhi.

Job responsibilities include, but are not limited to the following:

- The CEO shall define and build the core nucleus of the organization, structure processes in line with the purpose and vision of the foundation which is mainly for arranging funds for the development of TiH.

- Build relationships with all stakeholders (alumni segments/ corporates/ trusts/ foundations and such other potential Donors/ Philanthropists).
- Establish innovation ecosystem by interacting, selecting and onboarding a robust group of mentors, investors and business advisors.
- Market the Hub by creating visibility, developing unique value propositions and incubating promising technology-based startups in diverse domains.
- Should be able to work with Board of Directors of the company and assist them in their day to day operations.
- Work closely with faculty and students at IIT-Delhi to help work towards the defined Vision and Mission of the Hub, by steering their technologies/IPs towards commercialization, by mentoring them and helping them to set up startup ventures.
- Work effectively to generate funds for the company in order to be self-sufficient as soon as possible. Raise and manage funds to ensure financial sustainability of the IHUB; solicit donors, make a pitch to raise funds from corporates (CSR), industry, Government grants, incubator funds, etc.; responsible for financial activities related to budgeting, reporting, audit, compliance with various statutory rules and regulations.
- Should be able to manage staff, finances, legal issues and other routine activities of the Company.
- Manage efficient and seamless operations; define policies and roll-out processes for managing granted projects and incubated startups; define measurable goals; ensure utilizations of operating expenses as per budgets; support team in achieving their milestones; collaborate and build a high-achieving team; conduct performance reviews of team-members; ensure compliance related to all applicable laws, IP ownerships etc.
- Define, organize and disseminate accurate and timely reports to the Hub Governing Body (HGB) of the IHUB, funding agencies and all other stakeholders.
- Stay updated with the latest developments globally in the core areas of relevance to the IHUB.

Skill Sets, Knowledge and Experience

- **Educational qualifications:** B.E./ B.Tech in any branch of Engineering from the leading schools/ colleges in India/ Abroad.
- **Desirable:** MBA from a leading Business School.
- **Experience:**
 - Preferably 8-year experience (more will be preferred) with at least 3-years managerial experience in translational work of research into product in Industry, association and similar organizations.
 - Prior experience in handling any fund-raising companies or organizations with a clear vision of developmental activities.
 - Gravitas and commanding respect, ability to interact comfortably with eminent and senior academic / corporate/ administrative personalities and other stakeholders.
 - Strong management skills.

- Should be willing to travel extensively and his/her life situation should allow for that.
- Effective Communication, Organizational, Development and Planning skill.
- Strong bias for Action
- Must have work exposure at International level 1.
- Marketing skills in advertisement, publicity through direct and online modes; Event management capabilities, networking capabilities with diverse stakeholders.
- Strong team-building and people-management skills, with ability to set priorities and manage operations
- Knowledge of stages for start-ups; Government-sponsored funds for start-ups; statutory framework; term sheets, etc.
- Incubation-related research and analytical skills, with preferably knowledge of various industries and emerging technologies
- Experience with interaction with Government agencies

Compensation, Tenure and other details:

In the range of INR 25-30 Lakh annual CTC, depending on experience. Initial period of appointment will be 2 years, extendable based on performance. There will be an initial probation period of 6 months.

General Instructions:

1. IHUB reserves the right to restrict the number of candidates for the further recruitment process to a reasonable limit, on the basis of qualification and experience, etc.
2. IHUB also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
3. Eligibility of a candidate to the post will not automatically mean that he/she will be shortlisted and called for further recruitment process. No request in this regard will be entertained for review etc.
4. Shortlisted candidates will be informed for further recruitment process through registered emails only.
5. The selected candidate will be expected to join within a month from the date of Offer of Appointment.
6. Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.

How to Apply:

Interested candidate may apply on <https://forms.gle/BTCH7uyTphHSxjuq6> with a resume latest by **3rd May 2022**. Only shortlisted candidates shall be called for the further recruitment process. Decision of the management for the shortlisting and selection will be final.